

**FREEPORT PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
May 11, 2022 – 6:00 p.m.
REVISED**

I. CALL TO ORDER

A meeting of the Freeport Public Library Board of Trustees was held in the Library Board Room on May 11, 2022. Board Vice President Julie Reynolds presided and called the meeting to order at 6:02 p.m.

Members Present: Julie Reynolds Lucas Kramer
 Linda Roderick Mary Kaufman
 Betty Butler

Members Absent: LouAnn Stambaugh-Hayes RoseMarie Brubaker
 Alan Greene Renee Barr

Also present, Executive Director Ashley Huffines.

Connie Hoffman acted as Recording Secretary.

II. CHANGES/CORRECTIONS TO THE AGENDA

Mary Kaufman made the motion and Betty Butler seconded to approve the change to the agenda to reflect voting on the charitable contribution.

III. QUESTIONS/COMMENTS PUBLIC/MEDIA

IV. APPROVAL OF MINUTES

- A. Regular Meeting: Mary Kaufman moved and Lucas Kramer seconded to approve the regular minutes of the April 13, 2022 meeting. Motion carried.

V. FINANCIAL REPORT

Betty Butler made the motion and Lucas Kramer seconded to accept the accompanying financial statements. Motion carried. Financial Secretary Mary Kaufman mentioned that a discussion about the savings bond was needed.

VI. PRESIDENT'S REPORT

VII. DIRECTOR'S REPORT

Executive Director Ashley Huffines went through her report and announced that Circulation Manager Ashley Folgate submitted her resignation and her last day was May 3, 2022 to move back to Oregon State. We were very sad to see her go. Administrative Assistant Connie Hoffman will be extending her retirement date to on June 30, 2022.

Director Huffines informed the board that the library will be getting a discount for pest control by joining the city with one contract. She also had a discussion with someone about the possibility of using the café space.

The closing of the building housing Farmer's Insurance, has resulted in the library receiving a charitable contribution of several monitors for the library. A motion will be made during new business.

VIII. MANAGEMENT REPORTS

Director Huffines touched on the highlights of each of the Management Reports.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. Policy Review: Lucas Kramer made the motion and Mary Kaufman seconded to accept the Collection Development Policy as written. Motion carried.
- B. Charitable Donation: Mary Kaufman made the motion and Betty Butler seconded to accept the charitable donation from Farmer's Insurance of computer monitors.

XI. DISCUSSION

XIV. ADJOURNMENT

Mary Kaufman made the motion and Lucas Kramer seconded to adjourn at 6:51 p.m.

Submitted by Connie Hoffman