

**FREERPORT PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 8, 2022 – 6:00 p.m.**

**I. CALL TO ORDER**

A meeting of the Freeport Public Library Board of Trustees was held in the Library Board Room on June 8, 2022. Board President Alan Greene presided and called the meeting to order at 6:00 pm.

Members Present:     Julie Reynolds                             Lucas Kramer  
                              Linda Roderick                             Mary Kaufman  
                              Betty Butler                                     Alan Greene  
                              RoseMarie Brubaker (6:02p)     Renee Barr (6:02p)

Members Absent:     LouAnn Stambaugh-Hayes

Also present Executive Director, Ashley Huffines.

Kya Eckert acted as Recording Secretary.

**II. CHANGES/CORRECTIONS TO THE AGENDA**

**III. QUESTIONS/COMMENTS PUBLIC/MEDIA**

**IV. APPROVAL OF MINUTES**

Motion to approve the minutes made by Reynolds. Seconded by Kramer.

**V. FINANCIAL REPORT**

Motion to accept the financial report made by Roderick. Seconded by Barr.

**VI. PRESIDENT'S REPORT**

None, as Alan Greene was not present last month

**VII. DIRECTOR'S REPORT**

- A. Summer Reading events calendar and reading logs were presented. For the Summer Kickoff Party: 204 children attended, 180 registered as new readers, 24 teens registered, and 100 adults registered. These numbers are considerably higher than 2019 statistics. Slime making event was 3 hours long and over 100 children attended. Along with other teen and adult events, numbers were higher than expected.
- B. A new Circulation Marketing Manager was recently hired: Katy Wiegert. Along with the new Administrative Assistant, Kya Eckert and a new Clerk 4: Mike Sherman.
- C. Ashley Huffines announced she will be going on vacation June 18 – 25 and will be unavailable. Dianne Ludwig will be acting Director.
- D. Huffines is also creating a surplus sale spreadsheet to review at the next meeting. A new fire panel was recently installed. The library passed its sprinkler inspection. Rose Pest Control is now under contract with the city.

- E. The library will soon be transitioning to a browser based timesheet system. It is predicted to start later this month. In addition, the library has been working closely with the school district to plan summer events.

#### **VIII. MANAGEMENT REPORTS**

- A. There were 18 attendees for adult programs in May.
- B. Circulation experienced slightly lower statistics than April with 51 new patrons, but it is expected to rise again for June.
- C. For Youth Services May was very busy with all of their events and they are expecting great things for the summer.

#### **IX. UNFINISHED BUSINESS**

#### **X. NEW BUSINESS**

A. Huffines reviewed the policy Borrowing Guidelines for Patrons. There are plans to add a section named Cards for Kids, a program for children 18 or younger who are non-residents. They would be allowed to get a library card free of charge.

#### **XI. DISCUSSION**

There was discussion about transitioning to going "Fine Free". Brubaker asked "Do patrons pay fees?" and Huffines explained how late fees do not make an impact on the budget of the library. Fines can create barriers, and going fine free proves to be better for returns. Huffines also shared a story about a recent encounter with a patron where she waved the fees for her granddaughter so she was able to get a library card at a new library. She was able to make a positive impact on the girl's future. Later on, the grandmother brought in flowers for Huffines from her own garden to show her thanks.

#### **XIV. ADJOURNMENT**

Motion to adjourn the meeting at 6:37pm made by Reynolds. Seconded by Brubaker.

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Submitted by Kya Eckert